DIRECTOR OF PUBLIC WORKS AND UTILITIES, Durand, Michigan

The City of Durand, Michigan is currently accepting letters of interest with resumes for the position of **Director of Public Works and Utilities.** The City of Durand is dedicated to serving the residents, business owners and visitors of our city through personal, prompt and efficient public service. Our employees enjoy a semi-casual work environment, great benefits and opportunities for development and a real opportunity to make a difference.

The City of Durand Michigan is located in rural Shiawassee County along Interstate I-69 between Flint and Lansing. The population of Durand is approximately 3,300. The city owns operates and maintains a 1.0 MGD Water Treatment Facility, a 0.8 MGD Wastewater Facility, two medium size parks, two small parks and approximately 20 miles of streets.

DIRECTOR OF PUBLIC WORKS AND UTILITIES, CITY OF DURAND, MICHIGAN

In collaboration with and under the direction of the Durand City Manager, the Public Works Director is responsible for the management of the city's utility departments, public works department, which includes managing and overseeing infrastructure, buildings/facilities and city parks.

Key responsibilities include:

- Direct the staff of the Water Department, Wastewater Department and Public Works Department with the assistance of the Water/Wastewater and Public Works Foremen
- Assist the City Manager and City Treasurer with the preparation of annual budgets
- Manage annual Utilities and Public Works budgetary operations
- Assist with the engineering for a variety of infrastructure projects
- Manage public works/utility projects and direct/interact with construction contractors
- Ability to read detailed construction plans

Successful candidates will have:

- Strong background in civil engineering including experience with Water, Wastewater and Public Works projects. Civil Engineering degree preferred.
- State of Michigan Water and Wastewater Operator Certifications, or the ability to obtain licenses upon successful employment
- Demonstrated knowledge and comprehension or 10 years previous work history in Water/Wastewater and Public Works operations
- Demonstrated knowledge and comprehension of complete street system maintenance
- Valid Michigan Driver License.

This is a full time Administrative Exempt salaried position. Wage is dependent upon qualifications. Comprehensive benefit package including health, dental, optical insurances, retirement, life and STD/LTD insurances

HOW TO APPLY

For more information and a full job description, visit www.durandmi.com. Applicants should send a resume and cover letter outlining how they meet the specific requirements of the position to Steve Mince, DPW Supervisory Consultant by the deadline of January 16, 2017 to sminc e@durandmi.com.

While we sincerely appreciate all applications, only those candidates selected for interview will be contacted. Please note the selected candidate will be required to submit to a comprehensive background check and drug and alcohol screening.