



City of Durand *Railroad City, U.S.A.*

215 W. Clinton St., Durand, MI 48429 • Ph: 989-288-3113 • Fax: 989-288-7214

SEALED BID FORM

The City of Durand is currently accepting sealed proposals for Right-of-Way Tree Work. Specifications are enclosed. For more information please contact Jeff Stull at 989-288-3113 ext. 107. Sealed proposals will be received by the City of Durand, Michigan at the office of the City Clerk, 215 W. Clinton Street, Durand, Michigan 48429 until 2:00 p.m. on June 20, 2017 for the following:

Right-of-Way Tree Work 2017 - 2018

And promptly thereafter will be publicly opened and read, after which the award will be made as soon as practicable. No proposal will be accepted after the above closing time.

Each proposal must be addressed to Lisa R. David, City Clerk, 215 W Clinton Street, Durand Michigan 48429 with the envelope clearly marked:

SEALED BID ON RIGHT-OF-WAY TREE WORK and further endorsed with the name of the bidder. All proposals must be made on this form. Any deviations from the attached specifications, and/or any additional information, must be made by separate letter. Bidder to note on this form if alternate has been included on the bid. Proposals must be signed by Company owner or by duly authorized agent.

Submission of bid will be construed as a conclusive presumption that the Contractor is thoroughly familiar with the bid requirements and specifications and that he/she understands and agrees to abide by each and all stipulations and requirements contained therein.

The right is reserved by the City of Durand to reject any or all bids, to accept any proposal in whole or in part, or to waive defects or informalities in proposals in the interests of the City.

Whenever manufacturers' brand names or numbers are used, they are to be used for reference only. Products of manufacturers other than those mentioned, but of equal quality, may be submitted with full description and specifications.

Whenever applicable, bidder is to state manufacturer's catalog number on items proposed to be furnished.

We hereby submit the following bid in accordance with the attached specifications, which is irrevocable for a period of thirty (30) days and binding upon the acceptance of the City of Durand.

TREE WORK SPECIFICATIONS

The scope of this bid shall consist of the following:

- **Trimming and/or removal of trees and stump grinding. The Public Works Director/DPW Foreman shall designate which trees are to be trimmed and/or removed.**
- **Trimming and removals are to be quoted at an hourly rate.**
- **Stump grinding shall be quoted on a per diameter inch basis.**

Contractor will be responsible for furnishing all safety equipment, manpower, aerial truck, brush chipper, power saws and all other required equipment. Limbs of less than 6" in diameter shall be chipped; larger logs shall be cut into manageable lengths and left behind the curb. Stumps and roots shall be ground to at least 4-inches below existing grade. Chips from stump grinding may be left over area where stump was ground. Street, sidewalk and adjacent lawn areas must be raked/swept clean. Work area shall be cleaned and left free of debris.

Daily records documenting the locations and the number of hours worked for trimming/removals and/or number of diameter inches for stump grinding shall be maintained by the contractor and submitted with invoices to the Director of Public Works for payment. Work under this contract shall be for fiscal year 2017/2018 (July 1, 2017 through June 30, 2018) and shall commence within sixty (60) days after notification, or as agreed to after award. All work shall be completed in a timely, neat and professional manner. Payment for completed work will be made within 30-days of invoice being approved by the city.

Contractor must be available to respond to emergency tree work within 24-hours if necessary. Emergency work will be limited to abating the hazard. Normal work may be scheduled throughout the year.

The successful bidder will be required to furnish a certificate of coverage of contractor's public liability and property damage insurance in the amount of at least \$1,000,000 for liability and \$1,000,000 for accidental injury.

It is the intention of the City of Durand to award this contract to an experienced, qualified contractor. **List on the bid form a brief description of the equipment and manpower that will be available to perform this work, along with the names, addresses and telephone numbers of three business references for which you have performed tree-trimming services.**

**City of Durand, Bid Form
Right-of-Way Tree Trimming & Removal
2017 - 2018**

BIDDER: _____

ADDRESS: _____

CITY: _____

PHONE: _____

PRINT NAME: _____

SIGNATURE: _____

DATE: _____

FEDERAL ID# _____

TRIMMING & REMOVALS \$ _____ PER HOUR

STUMP GRINDING \$ _____ PER DIAMETER INCH

OTHER SPECIFICATIONS: See Attached Sheet, Tree Work Specifications
